



October 6, 2016

**DIVISION MEMORANDUM**  
No. 631, s. 2016

**2016 MID-YEAR EVALUATION AND MONITORING OF THE  
IMPLEMENTATION OF THE SENIOR HIGH SCHOOL (SHS)  
OF CEBU PROVINCE CONFERENCE - WORKSHOP**

**TO :** Assistant Superintendents  
Chief Education Program Supervisors  
Education Program Supervisors/Coordinators  
District Supervisors/OICs/SEPS/EPS II/Section Heads  
Public Secondary Schools Heads  
Other Concerns

1. This Office announces the conduct of the **MID-YEAR EVALUATION AND MONITORING OF THE IMPLEMENTATION OF THE SENIOR HIGH SCHOOL (SHS) OF CEBU PROVINCE CONFERENCE – WORKSHOP** on October 19 – 20, 2016 at the Pavilion of Ecotech Center, Lahug, Cebu City.


2. The said conference – workshop aims to:
1. evaluate the implementation of the Senior High School for the first semester of SY 2016 2017;
  2. gather feedback from field on different relevant issues affecting the SHS implementation;
  3. identify possible alternative course of action for the identified problems and gaps; and
  4. prepare proposal for plan adjustment.

3. Participants to the conference – workshop are the following, to wit:

No.	Participants	No. of Persons
1.	Secondary School Principals/School Heads	239
2.	Public School District Supervisors	56
3.	Chief EPS & Education Program Supervisors	13
4.	Other Division Personnel and Staff (SEPS – 4, EPS II – 4, Budget – 1, Acctng – 1, Planning – 1, ITO – 1, PDO II – 1)	13
5.	SHS Technical Staff	5
	Total	326

4. This is live-in workshop to maximize the time and be able to come up with the desired outputs. Breakfast will be served at Day 1.

5. Participants from the schools and districts must bring their **Mid-Year Assessment Report** based on their SHS Implementation Plan M & E and the School SHS Catch-Up Plan M & E. Use the format of the School Building Construction Updates for the construction report. The workshop management strongly encourages all participants to bring fully documented reports.
6. Travelling, registration fee of **One Thousand Eight Hundred Pesos** (PhP 1, 800. 00) to cover board and lodging, meals, snacks and other incidental expenses are chargeable against school MOOE/SEF funds, subject to the usual accounting and auditing rules and regulations.
7. All expected participants are strictly enjoined to prioritize attendance to the conference-workshop. This Memorandum serves as **Travel Authority** of all participants.
8. Immediate dissemination of and strict compliance with this Memorandum is directed.

  
**RHEA MARIA ANGTUD, Ed. D.,CESO VI**  
Schools Division Superintendent

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